

Admission Portfolio Checklist

Educational Leadership and Administration Educational Leadership Doctoral Program

Please submit your complete admission portfolio using the appropriate shipping address below:

U.S. Postal Service or In-Person Drop-Off	UPS, FedEx, DHL
Attention: Denise Rodriguez-Strawn New Mexico State University Department of ELA, O'Donnell Hall Room 302D PO Box 30001, MSC 3N Las Cruces, NM 88003-8001 Phone: (575) 646-3825	Attention: Denise Rodriguez-Strawn New Mexico State University Department of ELA, O'Donnell Hall Room 302D 1220 Stewart Street Las Cruces, NM 88003-8001 Phone: (575) 646-3825

Materials must be presented in a small 3-ring binder with tab index dividers and arranged as they are listed below.

Completed (√)	Divider	Content
	Section 1	This Checklist
	Section 2	Receipt of ordered transcripts AND legible copies of all transcripts listed on graduate application included.
	Section 3	Receipt of the NMSU graduate application submission and/or payment of graduate application fee.
	Section 4	ELA Program & Degree Selection Form
	Section 5	Letter of Intent
	Section 6	Current Résumé or Curriculum Vitae
	Section 7	Writing Assignment
	Section 8	Statement of Support
	Section 9	Letters of Reference
	Section 10	Interview Acknowledgement Form

How did you hear about us? _____

Applications and/or portfolios received after 5:00 pm MST January 17, 2020 will not be accepted. Incomplete applications and/or portfolios will not be considered.



All About Discovery!TM
New Mexico State University
www.nmsu.edu

ELA Website: <https://ela.nmsu.edu>