

Additional Requirements for International Applicants

Dept. of Educational Leadership and Administration

Educational Leadership Doctoral Program

All documents outlined in the Admission Portfolio Checklist are required of all applicants to the Educational Leadership Doctoral Program. In addition, international applicants must also submit the following documents.

International Application Please, submit this application instead of the application for domestic applicants. Complete all sections of the application to avoid delays in processing times. You are required to disclose your complete academic history and provide academic credentials as described below.

Application Fee The fee for international applications is **\$50**. Submit this fee instead of the \$30 fee required of domestic applicants. Submit the application fee by **personal check** or **money order** in U.S. dollars payable to “*New Mexico State University*.” Credit cards are not accepted.

Official Academic Records and Degree(s) Awarded Academic records submitted must be official or certified copies of transcripts, listing all courses taken, grades (marks) received, and degrees statements, if applicable. When an official record from the school is not available in English, an English translation must be submitted. Translations made by the school attended, Ministry of Education, a sponsoring agency, Embassy, or by professional translators will be accepted by NMSU.

Prospective graduate applicants must submit one complete academic record from each college or university attended.

Documents submitted in any other form will not be considered “official” and may delay your application processing.

Official TOEFL Score (ETS Code: 4531) or IELTS Graduate applicants must submit minimum 79 (internet-based) or 550 (paper-based) TOEFL score. TOEFL score reports must be for testing less than two years old. TOEFL scores may not be required for applicants who have completed a prior degree at a U.S. school or who are from English-speaking countries (list of TOEFL exempt countries is available).

Additional acceptable proof of English proficiency is an IELTS (International English Language Testing System) minimum score of 6.5 for a graduate applicant.

Financial Support Upon acceptance, applicants must submit a certified statement of financial ability to pay or a letter from a sponsor. Proof of financial ability must be on file before our office can issue the necessary immigration document for you and your family. Current requirements are posted on the International Programs website, www.nmsu.edu/~ip. Additional financial support is required for the addition of each dependent to your I-20. Although you are encouraged to submit this document along with your application it is not required until admission is granted.

The logo for New Mexico State University, featuring the letters "NM" stacked above "STATE" in a bold, serif font, enclosed within a white outline of the state of New Mexico.

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