# **MHE Key Features**

The Master Higher Education (MHE) will:

- Allow you to develop your leadership skills in a learning community
- Inform you about current trends and policies affecting higher education
- Prepare you for a career or advancement in community college or university administration
- Prepare students for leadership at institutions serving under-represented populations
- Enable you to attend classes online to accommodate your busy schedule
- ✓ Use a distance-education instruction model

# **CONTACT US**

By Mail:

New Mexico State University Department of Educational Leadership and Administration P.O. Box 30001-MSC 3N Las Cruces, NM 88003-80001

#### **Physical Location:**

1220 Stewart Street O'Donnell Hall, Room 205

#### Phone/E-mail:

Phone: (575) 646-3825 Fax: (575) 646-4767 E-mail: edmandev@nmsu.edu

#### **ELA Mission Statement**

The mission of the Department of Educational Leadership and Administration at New Mexico State University is to prepare and graduate capable, skillful, and dynamic educational leaders for a diverse society. Through the use of theory and practice we aim to develop change agents and role models for socially-just educational systems.

# Community College and University Administration (MA)



Preparing Educational Leaders to Serve Disenfranchised Populations

Department of Educational Leadership and Administration



## **Required Courses**

## **Required Courses**

 \*ELA 582, Community College Administration
\*ELA 563, Higher Education Administration
ELA 585, Elements of Research

•ELA 530, Management of Educational Change•ELA 555, Higher Education Finance and Funding

•ELA 540, Management of Student Services •ELA 550, Higher Education Law

•ELA 586, Multicultural Leadership•ELA 566, Internship: Higher Ed Part 1

•ELA 580, Administration of Adult and Continuing Education

•ELA 569, Basing Decision on Data: Higher EDUC

•ELA 567, Internship: Higher EDUC Part 2

\*Note: Students are asked to choose between ELA 563 and ELA 582

## **Degree Requirements**

### Each applicant is expected to:

- Complete 33 credit hours of coursework
- Pass a final comprehensive examination
- Comply with all requirements outlined in the ELA Master's Handbook and the NMSU Graduate Catalog.

# Admission Requirements

## Each applicant is expected to:

- Submit an application to the Graduate School for admission
- Provide transcripts from all institutions of higher education previously attended
- Pay the application fee

# \*ELA Requires a portfolio submission

## Each applicant is expected to submit:

- A letter of intent
- A current resumé
- A writing sample
- Three letters of reference

\*Note: Portfolio is a separate admission process, sent or delivered directly to the ELA Office



## Each applicant is expected to:

- Have attained at least a 3.0 (GPA) undergraduate degree
- Hold a bachelor's (in any discipline) from an accredited university
- Commit to completing a minimum of 2 years to a program of study leading to a master of arts degree in educational administration
- Comply with all additional requirements as outlined by the Department of ELA.

# Accreditation

New Mexico State University is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.