

TRANSCRIPT  
REQUEST  
FORM



THE GRADUATE SCHOOL  
MSC 3G  
New Mexico State University  
P.O. Box 30001  
Las Cruces, NM 88003-8001  
(505) 646-2736

DATE: \_\_\_\_\_

TO: \_\_\_\_\_

RE: \_\_\_\_\_

I am making formal application for admission to The Graduate School at New Mexico State University.

**PLEASE SEND ONE OFFICIAL COPY OF MY TRANSCRIPT DIRECTLY TO:  
THE GRADUATE SCHOOL  
AT THE ADDRESS ABOVE**

I was enrolled in your institution from \_\_\_\_\_ to \_\_\_\_\_

My date of birth is \_\_\_\_/\_\_\_\_/\_\_\_\_

My Social Security number is \_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

I was enrolled under the following name(s): \_\_\_\_\_

If there are any fees involved, please advise me at the address below:

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Daytime phone (include area code)

\_\_\_\_\_  
Evening phone (include area code)